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Message Text

UNCLASSIFIED

PAGE 01 TOKYO 06436 150949Z

46
ACTION EA-10

INFO OCT-01 ISO-00 /011 W
---------- 031388
R 150850Z MAY 75
FM AMEMBASSY TOKYO
TO SECSTATE WASHDC 0151

UNCLAS TOKYO 6436

E.O. 11652: N/A
TAGS: ETRD
SUBJECT: FY75 FUNDS

SUMMARY: REPORTS ON ANTICIPATED SURPLUS FUNDS IN FY75 1400 ACCOUNT. END OF SUMMARY.

JW 5-479 RE JW 5-474. UPON FURTHER CHECK OF OUR FY75 FUND STATUS, WE DISCOVERED THAT WE HAD FAILED TO TAKE INTO CONSIDERATION ACCOUNT 1400 FUND ALLOCATIONS WHICH WERE SLATED FOR MONTHS OF MAY AND JUNE. THIS THEREFORE MEANS THAT WE HAVE AN ADDITIONAL SURPLUS IN OUR 1400 ACCOUNT OF DOLS24,000 OR TOTAL SURPLUS OF DOLS54,000, BECAUSE:

1. OUR SALES MANAGER POSITION ESTIMATED AT ABOUT DOLS20,000 ANNUAL SALARY HAS NOT BEEN FILLED TO DATE.

2. WE HAVE BEEN UTILIZING APO POSTAL SYSTEM FOR DOMESTIC JAPANQSE MAILINGS WHICH RESULTED IN SAVING OF SOME DOLS2,000 IN POSTAL CHARGES.

3. OUR EFFORTS TO CURTAIL OVERALL OFFICE OVERHEAD EXPENSES SUCH AS UTILITIES, SUPPLIES AND PRINTING RESULTED IN SOME DOLS2,000 SAVING.

PLEASE TAKE ACTION TO WITHDRAW DOLS24,000 FROM ACCOUNT 1400 IN ADDITION TO DOLS30,000 ADVISED UNDER JW 5-474.

AS DISCUSSED WITH FARNHAM BY PHONE 13MAY, WE REQUIRE ADDITIONAL DOLS800 IN ACCOUNT 1760 TO COVER DEFICIT. PLS ALLOCATE THIS
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AMUNT ASAP SO THAT TOUR DEVELOPMENT CNTRACTS MAY BE EXECUTED

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: ACCOUNTS, ECONOMIC REPORTS, ECONOMIC DATA
Control Number: n/a
Copy: SINGLE
Draft Date: 15 MAY 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
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05 JUL 2006

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TAGS: ETRD, JA
To: STATE
Type: TE
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